

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 7:00 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA ***December 2, 2019*** ***7:00 PM***

1. ***Call to Order and Pledge of Allegiance***
2. ***Notice of Compliance***

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Home News & Tribune, The Princeton Packet, and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2019.
3. ***Roll Call***
4. ***Public Comment***
5. ***Order of Business***
 - A. Final Presentation/Discussion on 2020 Budget
 - B. Resolution #19-24, Approval of 2020 Budget
 - C. Resolution #19-25, Authorizing Cancellation of Capital Authorization
 - D. Resolution #19-26, Authorizing a Contract and Annual Salary for the Fire District Coordinator
 - E. Items Timely and Important
6. ***Public Comment***
7. ***Adjournment***

SPECIAL MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
December 2, 2019

APPROVED

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Spahr at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. Kazanski
 Comm. Smith
 Comm. Wolfe
 Comm. Young
 Chairman Spahr

4. PUBLIC COMMENT

No one from the floor desired to address the Board.

5. ORDER OF BUSINESS

A. Final Presentation/Discussion on 2019 Budget

Comm. Young distributed copies of the proposed 2020 budget to the Commissioners and reviewed the highlights of the proposal. Comm. Young reported that the 2020 projected ratable base received from the Tax Assessors office shows an increase of \$46 million compared to the 2019 actual ratable base. Comm. Young further reported that the total appropriations for 2020 is \$1,259,424, a decrease of approximately \$151,000.00 from the 2019 budget. The amount to be raised by taxation is \$1,019,600, an increase of approximately \$22,000.00 from 2019. The tax rate for 2020 is budgeted at .045 per hundred, which is the same as the realized rate for 2019. Comm. Young reported that with the approval of Resolution #19-24, the package can be mailed to the State.

B. Resolution #19-24, Approval of 2020 Budget

Comm. Wolfe made a motion to approve Resolution #19-24, seconded by Comm. Smith.
Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

C. Resolution #19-25, Authorizing Cancellation of Capital Appropriation

Comm. Smith made a motion to approve Resolution #19-25, seconded by Comm. Kazanski.
Roll call: Comm. Kazanski - yes, Comm. Smith - yes, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

D. Resolution #19-26, Authorizing a Contract and Annual Salary for the Fire District Coordinator

Comm. Wolfe reported that he and Comm. Kazanski met with Coordinator Smith to negotiate a new contract. Comm. Wolfe further reported that there was one year remaining on the current contract, but there were changes discussed due to increased duties performed by Coordinator Smith as well as the cost of the medical premium contribution.

Comm. Young made a motion to approve Resolution #19-26, seconded by Comm. Wolfe. Roll call: Comm. Kazanski - yes, Comm. Smith - abstain, Comm. Wolfe - yes, Comm. Young - yes, Chairman Spahr - yes. Motion Passed.

E. Items Timely and Important

Chairman Spahr asked Coordinator Smith to review the contract with the First Aid Squad, which hasn't been updated since 1999.

6. PUBLIC COMMENT

No one from the floor desired to address the Board.

7. ADJOURNMENT

Comm. Young made a motion to adjourn seconded by Comm. Smith and by a voice vote all voted in affirmative. Meeting adjourned at 7:19 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

2020 FIRE DISTRICT BUDGET RESOLUTION 19-24

South Brunswick Fire District No. 2

FISCAL YEAR: January 1, 2020 to December 31, 2020

WHEREAS, the Annual Budget for the South Brunswick Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 2, 2019; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,259,424, which includes an amount to be raised by taxation of \$1,019,600, and Total Appropriations of \$1,259,424; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 2, 2019 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 21, 2020.

Douglas A. Wolfe
Douglas A. Wolfe, District Clerk

12-2-2019
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
T. Kazanski	✓			
C. Smith	✓			
D. Wolfe	✓			
T. Young	✓			
C. Spahr	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #19-25

Authorizing Cancellation of Capital Authorization

WHEREAS, the Commissioners of South Brunswick Fire District No. 2 previously received voter approval for \$70,000.00 for the purchase of a Chief Vehicle Replacement on 02/17/18; and

WHEREAS, \$17,101.02 of the monies approved relative to this project remain and need not be expended; and

WHEREAS, the Commissioners are desirous of canceling this authorization;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, State of New Jersey, as follows:

(1) The capital authorization relative to the capital project for the purchase of A Chief Vehicle Replacement is hereby cancelled.

(2) The \$17,101.02 of the monies remaining from the project approval shall be placed in the undesignated capital account.

This is to certify that the foregoing is a true copy of a Resolution adopted by the Board of Fire Commissioners at its regular meeting held on December 2, 2019.

Douglas A. Wolfe
Douglas A. Wolfe, District Clerk

12-2-2019
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
T. Kazanski	✓			
C. Smith	✓			
D. Wolfe	✓			
T. Young	✓			
C. Spahr	✓			

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #19-26

Authorizing a Contract and Annual Salary for the Fire District Coordinator

WHEREAS, the position of Fire District Coordinator has been previously created by the fire district; and

WHEREAS, appropriate funding is being provided for in the 2020 budget concerning this position; and

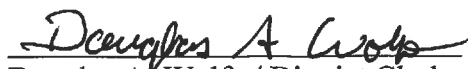
WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex are desirous of increasing the annual salary of the Fire District Coordinator; and

WHEREAS, the Commissioners and the Fire District Coordinator have negotiated and agreed to a three year contract for the years 2020, 2021 & 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex as follows:

- (1) Fire District Coordinator Scott Smith shall receive an annual salary of \$82,700 for the year 2020, \$86,000.00 for the year 2021 and \$89,600.00 for the year 2022.
- (2) This increase in salary shall be deemed approved upon adoption of this resolution.
- (3) This increase in salary is contingent upon the appropriate funds being available relative to 2020, 2021 & 2022 budgets.
- (4) The Fire District Coordinator shall contribute by way of payroll deduction to the cost of his medical insurance according to the Year (Tier) 2 column of the Health Benefit Contribution Schedule as promulgated by the State of New Jersey.
- (5) The contract between the Commissioners and the Fire District Coordinator shall be deemed approved upon adoption of this resolution.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 2nd day of December 2019.


Douglas A. Wolfe / District Clerk